



NRCan NDTCB COVID-19 Temporary Extension Policy Notice

Version 03

June 15, 2020

The Natural Resources Canada (NRCan) National Non-Destructive Certification Body (NDTCB) is implementing a policy for the temporary extension of certification and examination expiry dates to accommodate select candidates that are likely to be broadly affected by the COVID-19 outbreak. As the situation evolves, adjustments to the policy may be made—temporary accommodations and extensions may be amended or applied as required.

This notice is an informative guide for NDTCB clients about the accommodations that are granted due to the COVID-19 situation. The Affected Candidates (defined below) are encouraged to use this notice as supplementary certification status verification along side their NRCan NDTCB certification photo ID cards by downloading and printing or forwarding this notice to employers, contractors, customers or other stakeholders as needed. We advise clients, certificate holders and candidates to [check our website](#) regularly for further updates on this situation. A new version of this notice may be released on our website if significant changes are made to this policy.

Starting Date of Impact: March 16, 2020

Ending date of Impact: To-Be-Decided (TBD) as the situation evolves, please check NDTCB website for further updates

Broad-Based Extension Accommodation Allowance:

A **12-month extension** has been applied to original expiry dates noted below for the Affected Candidates/Certificate Holders and Expiry Dates. These extension accommodations **will be applied automatically (no need for candidate to submit a request), without re-issuance of the corresponding paperwork or documents.**

Note: At this time, candidates and expiry dates **not included** in the summary below **have not** been granted a broad-based extension accommodation allowance—other temporary accommodations and extensions for certification expiry dates **after** December 15, 2020 may be applied as required, and if so, would appear in subsequent notice(s). Please read the “Additional Accommodations and Important Information” section for full information regarding the extension accommodations.

Affected Candidates/Certificate Holders and Expiry Dates:

1. NDT initial certification candidates with certification examinations in process who have examination attempts/results with expiry dates of **March 16, 2020 - end date TBD**
 - These affected candidates will have an **additional 12 months** added to the expiry dates listed on their most recent examination results letter.
Example: An initial certification candidate has successfully passed her written examinations, and her results expire on June 23, 2020. She still has to complete her re-examination for her practical examination, and her re-examination attempts expire on October 18, 2020. With the extension accommodation applied her written examination results now expire on June 23, 2021, and her practical re-examination attempts now expire October 18, 2021.
Example: An initial certification candidate has successfully passed all of his certification examinations but he is still in the process of obtaining his required qualifying work experience hours to complete the certification process. His certification results and his application expire on December 4, 2020. With the extension accommodation applied, his examination results and his application now expire December 4, 2021.
2. NDT renewal and recertification candidates with certification expiry dates of **April 15, 2020 - December 15, 2020**
 - These affected candidates will have an **additional 12 months** added to their certification expiry date (and recertification due date, if the candidate is also due for recertification) as specified on their certification ID card and the NRCan NDTCB's [Directory of Certified Personnel](#). This 12-month extension is also added to the expiry date of the 1-year “grace period” during which a candidate can complete the renewal/recertification after the certification expiry date.
Example: A renewal and recertification candidate is required to complete his MT2 and PT2 recertifications by August 15, 2020. He is also required to submit and pay for his renewal application by August 15 2020. With the extension accommodation applied, his recertifications for MT2 and PT2 and his renewal application are now due by August 15, 2021. If he does not complete the renewal and recertification requirements by August 15, 2021, his certifications will become invalid, and he will have until August 15, 2022 to complete the requirements and have his certifications reactivated.

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- The affected candidates who also have examinations in process, and have a 6-month (levels 1 & 2) or 12-month (level 3) period to complete their re-examinations before the successful exam parts (and/or practical subparts) expire will have an **additional 12 months** added to the expiry date of their re-examination attempts/exam results.
Example: The same candidate attempted his MT2 recertification exam on January 12, 2020 but failed one specimen. The candidate's 6-month time period to complete the re-examination attempts expires July 12, 2020. However, with the extension accommodation applied his re-examination attempts will now expire July 12, 2021.
3. NDT certificate holders due to complete their annual visual acuity test (i.e. vision test) from **March 16 2020 - December 15, 2020**
- These affected candidates will have an **additional 12 months** added to their due date for their annual vision test. Please note that the extension accommodation for annual visual acuity test does not supersede or augment the extension provided for NDT renewal candidates. (I.e. If a candidate's renewal is due prior to their annual vision test due date, the candidate must still provide a completed and up-to-date vision test report form with their renewal application prior to their certification expiry date.)
Example: A certificate holder (not due for renewal until 2022) is due to complete her annual vision test by August 28, 2020. With the extension accommodation applied, she now has until August 28, 2021 to complete her annual vision test.
Example: A certificate holder (due for renewal June 15, 2020—now June 15, 2021 with the extension) is due to complete his annual vision test by August 10, 2020. With the extension accommodation applied, he technically will have until August 10, 2021 to complete his annual vision test, but will likely need to complete the vision test sooner in order to submit an up-to-date vision test report with his renewal application by June 15, 2021.
4. XRF renewal and recertification candidates with certification expiry dates of **March 16 2020 - December 15, 2020**
- These affected candidates will have an **additional 12 months** added to their certification expiry date for renewal or recertification as specified on their certification ID card and the NRCan NDTCB's [Directory of Certified Personnel](#).
Example: An XRF renewal candidate is required to submit and pay for his renewal application by his certification expiry date on May 29, 2020. With the extension accommodation applied, his renewal application is now due May 29, 2021.
5. EDO photo ID card renewal candidates with expiry dates of **March 16 2020 - December 15, 2020**
- These affected candidates will have an **additional 12 months** added to the NRCan NDTCB photo ID card expiry date as specified on their certification ID card.
Example: A certified EDO's NRCan Photo ID card expires on July 14, 2020 and she is required to submit and pay for the renewal application by that date. With the extension accommodation applied, her photo ID card now expires July 14, 2021.

Additional Accommodations and Important Information

Extension accommodation applied to recertification "grace period" for NDT and/or XRF recertification candidates whose certifications expired between January 15, 2020 and March 15, 2020

- These affected candidates will have an **additional 12 months** added to their 1-year recertification "grace period" (which begins upon certification expiry). Note: This extension accommodation **does not** apply to NDT or XRF who were due for renewal only between the dates of January 15, 2020 - March 15, 2020; it only applies to XRF candidates who were due for recertification and/or NDT candidates who were due for **both** renewal and recertification during those dates.
Example: A renewal **and** recertification candidate whose NDT certifications expired February 15, 2020 has a 1-year "grace period" (i.e. until February 15, 2021) during which he must complete **all** renewal and recertification requirements in order to reactivate his certifications. With the extension accommodation applied, he now has until February 15, 2022 to complete **all** renewal and recertification requirements in order to reactivate his certifications.

Extension accommodation applied to NDT recertification re-examination attempts/results (in process) for recertification candidates whose certifications expired January 15, 2020, February 15, 2020 or March 15, 2020:

- These affected candidates who have recertification re-examination **attempts/results that expire(d) March 16, 2020 and later** will have an **additional 12 months** added to the expiry date of their re-examination attempts/exam results. Please note that the additional 12 months **does not** supersede the recertification "grace period" after the certification expiry date—these recertification candidates must still complete their recertifications (and renewals) within two years of their expiry date (which includes the "grace period" extension accommodation described above).
Example: A renewal **and** recertification candidate who expired January 15, 2020 attempted her UT2 recertification examination on October 19, 2019. She failed one specimen and has/had until April 19, 2020 to complete the re-examination for the failed



specimen. With the extension accommodation applied, she now has until April 19, 2021 to complete the re-examination for the failed specimen. Regardless, she must complete **all** renewal and recertification requirements by January 15, 2022 in order to have her certification reactivated.

Admittance Form validity for examinations and re-examinations for the Affected Candidates and Expiry Dates:

- Affected candidates who have examination registration and admittance forms for their examination/re-examinations that fall under the 12-month extension accommodation **do not need to have their admittances forms re-issued**—they can be used as-is accompanied by a copy of this notice. Authorized examination centres will recognize admittance form validity for the affected candidates. We advise that candidates print out a copy of this notice and attach it to their admittance form when registering for their examination, and when appearing for examination. Candidates and examination centres are advised to contact the NDTCB immediately if there are any issues.

Criteria and conditions for accommodation and ongoing application and certification maintenance:

- Certification requirements and processing that can be completed via form-filling and document submission (with mail or electronic communication) or remote access should be pursued and supported by all candidates, employers, and the NDTCB network.
- Affected candidates/certificate holders shall maintain continuity and competence in the method(s) for which they are certified and must recertify and/or renew by the end of their (extended) period of validity.
- Affected candidates/certificate holders shall perform certification//renewal/recertification requirements and examinations as soon as possible, even if they are still temporarily covered by the extension period.
- The original certification expiry and validity time cycle period will be unaffected by the extension accommodation policy, the NDTCB is providing a **temporary** extension. For example, a candidate that was originally due for renewal and recertification April 15, 2020 that now has an extension until April 15, 2021 to complete renewal and recertification, will still be due to renew again by April 15, 2025, and after that will still be due to renew and recertify by April 15, 2030.
- Individual and employer responsibilities as detailed in CAN/CGSB-48.9712-2014 and other requirements remain unchanged.
- Of note, certification status can be affected and may still be invalid if:
 - the individual's performance is found to be deficient;
 - the individual has partaken in any breach of the NRCan NDTCB Code of Conduct.
- The employing organization and/or company always has the responsibility to determine whether additional job-specific training and/or examinations (covering the employer's products and inspection processes) are required. The employing organization shall verify and confirm that the personnel certification meets the requirements of the company's written practice or quality system for the purposes of carrying out and certifying NDT inspections on an employer's or customer's product.
- The NDTCB shall be informed immediately of developments and incidents that can affect any of the above criteria.

Please [check our website](#) regularly for program updates. If you have any questions, please contact our office by email or telephone:

For all **telephone inquiries**, please call our main telephone line: **1-866-858-0473**

(Note: other NDTCB telephone lines may not be monitored at this time.)

For **email inquiries**, utilize our inboxes below (Note: other NDTCB email inboxes may not be monitored at this time.):

NRCan NDTCB main inbox: ndt@nrcan.gc.ca

NRCan renewal and recertification: nrcan.ndtrecent@canada.ca

EDO written examination: nrcan.cedo-oaea.nrcan@canada.ca

Public health and safety is a priority for the NDTCB—we appreciate your understanding and support.

P.K. Yuen, Director - NRCan NDTCB